



PARAGON INKS – COVID-19 VIRUS STATEMENT – MARCH 2020

Currently Paragon Inks are not directly affected by the spread of the novel COVID-19 virus. We are operating as normal and continue to follow Government recommendations.

As a forward-thinking company, our procurement team is already working with our primary suppliers and has prepared contingency plans where possible, to mitigate any potential supply chain issues or delays.

At this moment in time Paragon Inks has sufficient inventory of raw materials and finished goods to supply our global market, in the same way we supported Brexit. As you will be aware, Paragon Inks does not work to a “just-in-time” principle and therefore has continued forward orders for raw materials in the pipeline.

From information received, there may still be a possibility of raw material restrictions and delays as a result of manufacturing disruption within China and a longer lead time from the supply chain moving forward, but we will ensure any new information reaches you immediately. However, we are now seeing plants back up and running at full production in China and the numbers of infections decreasing on a daily basis.

Paragon Inks will continue to work with our primary supply chain and additional information direct from our supply chain is available on request.

We are in regular contact with our carrier companies and we confirm supply will continue as normal as long as our carrier companies permit. We have multiple carrier accounts.

We have stopped supplier visits and our own external movements to business critical only.

We have reviewed and updated our Personal Health Policy to include Covid 19 and issued this to all staff. Toolbox talks have taken place with all relevant information displayed on our internal communications boards.



PARAGON INKS

GLOBAL INK SPECIALISTS



Flexible working hours will be available to accommodate any working parents, should the need arise.

Following the governments advice, Paragon has taken the decision to increase the number of employees working from home. Adding to this Paragon Inks will be splitting the workforce to have only 50% of employees on site at any one time to allow business continuity.

If you have any additional questions or concerns arising from this statement, then please contact us directly at info@paragoninks.co.uk or by telephone on +44 1506 401 260.



Starlaw Business Park • Livingston • EH54 8SF

Web: www.paragoninks.co.uk • Email: info@paragoninks.co.uk

Tel: +44 (0) 1506 401 260 • Fax: +44 (0) 1506 400 009

© Paragon Inks 2007. All Rights Reserved. Paragon Inks (Holdings) Limited. Reg No. SC177007



INVESTOR IN PEOPLE